

Working with Vulnerable People - Child Related Activity Check

What is a Working With Children Check?

A Working With Children Check is a requirement for people who work or volunteer in child-related work. It involves a national criminal history check and a review of findings of workplace misconduct. The result of a Working With Children Check is either a clearance to work with children for five years, or a bar against working with children. Cleared applicants are subject to ongoing monitoring.

Why do I need to be registered?

The aim is to keep our children as safe as possible by reducing the incidence of sexual, physical, psychological, emotional harm or neglect of children in Tasmania.

What does the process involve?

To apply for a Working with Children Registration, you need to complete the online application form.

To complete the process go to Service Tasmania with your Application Receipt or reference number, verify your identity, have your photo taken and pay the Volunteer Registration fee of \$17.76

What information you will need to have ready to complete application:

- the full address of every place you have lived over the last five years (including dates)
- details for each organisation you will be doing paid or volunteer child-related work for including details such as the name, address, phone number, contact person, start date and email address
- your place of birth
- details of periods you have lived outside of Australia (including countries and relevant dates)
- details of any overseas offences
- details of family violence, restraint, apprehended violence or child protection orders (against you)
- drivers licence number and expiry date if you intend to use this to prove your identity.

Start online application at http://www.justice.tas.gov.au/working_with_children/application.

If you do not have access to a computer, you will be able to use a computer at the Church Office to complete your application.

Complete **Employer / Volunteer Bodies** section as per below:

Organisation Name:	Devonport Church of Christ
Organisation Address:	107 William St, DEVONPORT TAS 7310
Organisation Postal Address:	PO Box 676, Devonport TAS 7310
Email Address:	grace@devonportcoc.com.au
Job title or volunteer role:	volunteering in children's / youth programs
Contact Name:	Grace Foster
Contact Phone:	03 6424 3441

Thank you for completing this application. When you receive your card (in approximately 6 weeks), please either e-mail or drop a copy of it into the office.

If you require any assistance completing your application, please contact Grace Foster, Church Administrator.